



**TERMS OF REFERENCE:**

**TECHNICAL SUB-COMMITTEE**

May 2023

## VERSION AND REVISION CONTROL

Version	Date of Amendment	Section	Description of Amendment	Amended by
0.1	21 Sept 2021	All	New document	O Tuchten R Low
1.0	28 May 2023	All	Update to reflect updates in the Standard	R Low

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# 1 PURPOSE

The purpose of the Technical Sub-Committee (TsC) of the Inclusive Carbon Standard (ICS) is to provide technical inputs to the Standard and the Environmental Integrity Committee (EIC). The purpose is further to advise the EIC on the development, approval, amendment and adoption of component methodologies. The TsC is a consultative body whose input and recommendations are considered and used to guide various programmatic issues. The TsC therefore assists the Environmental Integrity Committee and the ICS Secretariat to ensure that the ICS maintains its environmental integrity in accordance with its Rules of the ICS.

# 2 MANDATE

The mandate of the TsC is to **advise the** Environmental Integrity Committee **on all technical issues, including but not limited to the development, approval, adoption, amendments and implementation of component methodologies and projects in order to ensure the Environmental Integrity of the Standard.**

The figure below provides the context within which the TsC functions. The TsC members report to the Environmental Integrity Committee.

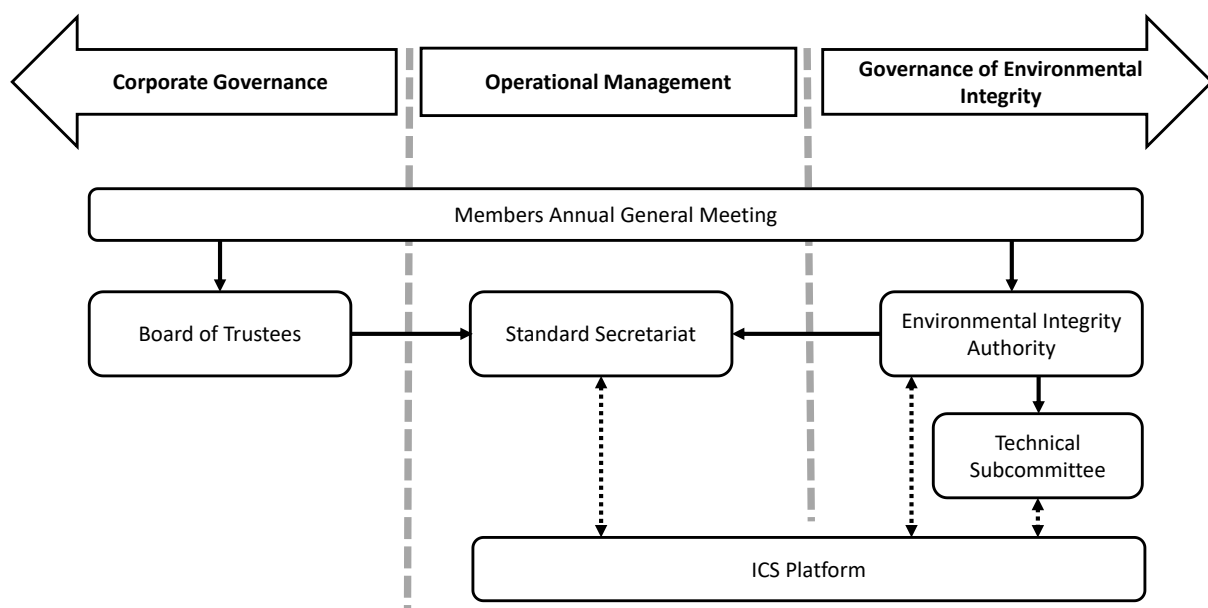


Figure 1: ICS Governance Structure

# 3 ROLES AND RESPONSIBILITIES

The TsC's Roles and Responsibilities include the following:

- **Component Methodologies:** Provide recommendations related to the approval of Component Methodologies, at request of the Environmental Integrity Committee in accordance with a timeline as dictated by the Environmental Integrity Committee.

- Projects: Provide recommendations related to the confirmation of Projects, at request of the Environmental Integrity Committee in accordance with a timeline as dictated by the Environmental Integrity Committee.
- Issuance of ICCs: Provide recommendations related to the • Issuance of ICCs, at request of the Environmental Integrity Committee in accordance with a timeline as dictated by the Environmental Integrity Committee

## **4 OPERATIONAL STRUCTURE**

On all matters pertaining to the environmental integrity of the ICS, the TsC shall report to the Environmental Integrity Committee. On all matters related to the operational management of the ICS, the TsC shall report to the ICS Secretariat .

## **5 MEMBERSHIP**

### ***5.1 Qualifications and Competencies***

In order to be considered as a member of the TsC, a member shall:

- a) Demonstrate relevant working experience, of at least three years on methodological issues related to emission reduction projects.
- b) Demonstrate technical/scientific expertise, inter alia through publications, in at least one of the following areas:
  - i. Baseline and/or monitoring methodologies.
  - ii. Project activity implementation, including monitoring and verification.
- c) Have excellent drafting skills, strong operational and analytical skills, and ability to work as a member of a team.
- d) Have an advanced university degree in environmental sciences, engineering, economics, energy, or another related field.
- e) Demonstrate technical experience, inter alia, through the following:
  - i. Application of component methodologies for validation, verification and issuance purposes.
  - ii. Development of the documents related to emissions reduction project designs.
  - iii. Other relevant national/international experience in emission reduction activities.

### ***5.2 Composition***

The amount of members serving on the TsC are determined by the Environmental Integrity Committee from time to time based on the workload of the ICS. When a vacancy on the TsC arises, the ICS Secretariat will launch a call for experts in order to replace outgoing members of the TsC.

A Chair and Deputy Chair shall be elected by the members of the TsC on an annual basis.

### **5.3 Tenure of members**

The term of a member of the TSC shall be three years and a member may re-apply for further terms.

The Chair of the TsC may recommend to the Environmental Integrity Committee to suspend the membership of a member for being in breach of the conflict of interest provisions or the confidentiality provisions, failing to attend two consecutive meetings of the TsC without proper justification or not fulfilling the responsibilities of a TsC member, in particular not providing work inputs in good quality and on time.

### **5.4 Conflict of interest**

TsC members should disclose any conflicts of interest, perceived or otherwise, and recuse themselves upon the request of the Chair of the TsC.

Failure to disclose and recuse will lead to immediate removal by the Environmental Integrity Committee and ICS Secretariat .

In the case a TsC member is invited to speak in public, he or she shall act in their personal capacity and not as a member of the TsC, unless the Chair of the TsC has given written authorisation for the TsC member to act in his/her capacity as a TsC member.

### **5.5 Remuneration**

The initial members will not be remunerated. This decision will be revised by the Board of Trustees from time to time and informed by the availability of finances, market conditions and the relevant regulatory requirements.

## **6 MEETINGS**

The TsC shall meet on an ad-hoc basis, based on the workload. In this regard, meetings must be held formally, either physically or virtually.

A TsC member shall:

- a) If a member is unable to attend a meeting, he or she shall inform the Chair of the TsC.
- b) Prepare the agreed substantive inputs on general methodological matters in good quality and on time.